

MINUTES
SPECIAL MEETING
FIRE STATION BUILDING COMMITTEE
LISBON TOWN HALL
TUESDAY, DECEMBER 14, 2021
7:00 P.M.

1. Call to Order

The special meeting of the Fire Station Building Committee was called to order by Mark Robinson, Chairman, at 7:02 p.m.

MEMBERS PRESENT: Mark Robinson, Allen Bergeron, Robert Browne, Joshua Cingranelli,
Dave Croughwell, James Labonne, Miles LaFemina

MEMBERS ABSENT: John Cingranelli, Wayne Donaldson, Mike Civardi (alt)

OTHERS PRESENT: Robert Mitchell, AIA, NCARB of Mitchell Associates Architects, PLLC (via remote means)

2. Correspondence

Copies of floor plan revisions (architectural drawings & illustrations) provided to committee members. Documents are also on file at town hall.

3. Review with Bob Mitchell the current room layouts, including alternative layouts for the space under the mezzanine to accommodate decon/laundry.

Robert Mitchell, AIA, NCARB of Mitchell Associate Architects, PLLC presented via remote means. Mr. Mitchell discussed the reasoning for and benefits of a gross decontamination (decon) and laundry area with an easy to sanitize design, and the equipment proposed for such an area. Mr. Mitchell presented an alternative layout for under the mezzanine referencing a document titled "Lisbon Fire Station Alternate Under Mezzanine Layout 11/9/21" which was distributed and is on file. He reiterated that the area under the mezzanine (hot zone) could possibly have contaminants and it is essential to keep that separate from the other part of the building. Mr. Mitchell mentioned the proposed alternate layout is 39 square feet larger than the previous layout with an approximate additional cost of \$10,000 to \$13,000. Comparing the new layout to the previous layout, the workroom and hose storage become slightly smaller and there is one bathroom instead of two bathrooms in order to create a decon area, locker area, and separate shower area. Mr. Mitchell eased committee members concerns about shower privacy and grey water. Members of the committee asked if it would be possible to use some of the locker space in order to add a second shower since multiple individuals may need to shower after a structure fire. Mr. Mitchell stated he would attempt to revise the new layout to add a second shower and email the new proposal to the committee.

Mr. Mitchell noted a change in the staircase location from the previous layout to the new layout. He also noted that the mezzanine would allow for a variety of training opportunities and would house the compressor.

The committee was in agreement that the benefits of a decon area outweighs the losses of the previous layout. The committee decided to table any decisions until the revision is received from Mr. Mitchell.

MINUTES
SPECIAL MEETING
FIRE STATION BUILDING COMMITTEE
TUESDAY, DECEMBER 14, 2021
7:00 P.M.
Page 2

4. Discuss semantics of committee structure and expectations.

Mr. Robinson expects it to be a fluid process and expects the committee to do its due diligence and follow through in a timely manner so as to avoid any increases especially with the expectation to stay below 13 million dollars. He anticipates special meetings will be required to keep up with the process and the timeline.

Mr. Robinson asked the committee if every decision, especially minor decisions, needed to come before the committee. The committee agreed that the Chairman and/or Vice Chairman have the ability to authorize field change decisions that are with good intent for the project. The committee expects the Chairman to report these changes to the committee during meetings and to have proper documentation when necessary.

Mr. Robinson requested after making a motion that the individual state his/her name for the record and to do the same when seconding a motion. He also mentioned he plans to ask "is there any discussion" three times before proceeding.

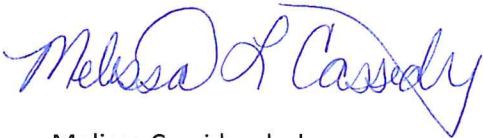
It was also mentioned that the committee will be responsible for hiring a Clerk of the Works for the project.

5. Meeting Schedule

Mr. Robinson stated that Town Hall will be closed on Monday, January 3rd due to the New Year's Day holiday, however the committee can still hold a meeting that day. Mr. Robinson also mentioned that due to the requirement that meetings may not be held sooner than thirty days after the committee meeting schedule has been filed, any meetings held in December and/or January will need to be special meetings.

6. Adjournment – Motion by M. LaFemina, second by A. Bergeron to adjourn at 8:35 P.M.

VOTE: UNANIMOUS, MOTION CARRIED



Melissa Cassidy, clerk

APPROVED: _____
Mark Robinson, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 12/16/2021 AT 1:15pm
ATTEST. LAURIE TIROCOHI, TOWN CLERK
Laurie Tirochi