

MINUTES
REGULAR MEETING
FARMERS' MARKET COMMITTEE
LISBON TOWN HALL
THURSDAY, APRIL 18, 2024
6:00 P.M.

1. Call to Order: The regular meeting of the Farmers' Market Committee was called to order by Edward Gionet, Chairman at 6:02 p.m.

MEMBERS PRESENT: Edward Gionet, Laura Sweet, Rich Ruppel, Tanner Wiilson

OTHERS PRESENT: Jose Vane, Juliana MacLean LCS Student Ambassadors

2. Previous Minutes – Motion E. Gionet second R. Ruppel to approve the previous Regular Meeting minutes of March 21, 2024 as presented.

MOTION CARRIED

3. Correspondence

- a. Acknowledgement of receipt of cash donations totaling \$7.00.
- b. Application, dated 4/11/24 from Susan Lowe-Heaney re: Creative Sews-made from jeans and fee of \$20.00 for Market participation on 7/25/24 and 8/15/24.
- c. Copy, email dated 4/12/24, from The Greater Norwich Area Chamber of Commerce re: Corporate Duck Race rules and registration information.
- d. Copy of Notice for submission deadline of 6/20 for the Last Green Valley printed Walktober Event Calendar.

Motion L Sweet second E. Gionet to spend \$150 for the Corporate Duck race donation.

MOTION CARRIED

Local Artists will be approached to design the Farmers' Market sponsored Duck.

4. Bills and Financial Report - None

Old Business

- a. Market day planning
 - i. Volunteers – There will be a need for 2 student and 2 adult volunteers to control both foot traffic and vehicle traffic. The Committee will look into staff safety vests or tee shirts.

A special meeting will be scheduled to coordinate volunteer activities and schedule prior to the opening of the Market.

- ii. Vendors (checklist, any more?)

The Chairman is looking into potential vendors for Ice cream, Olive oil/Vinegar, Mushrooms, Woodworking, Pottery to rotate into the schedule.

Confirmation dates for Captain Scott's, Backus blood pressure clinic, Senior Resources, and Dog Adoption, Slater Library along with Trinity Solar have been added to the Market Schedule.

- iii. New location prep (address changes, shed signs) – It is the consensus of the

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Committee that all reference to the Farmers Market will hereforto be the Meeting House location address. Changes have been made on Facebook and the Town Web site.

b. Grants/funding/sponsorships

A \$1,200 request for Face Painting sponsorship to Charter Oak FCU was submitted on 3/25/24. No response to the request has been received.

A \$1,200 solicitation for sponsorship has been made to Dime Bank for Face Painting or Family Entertainment. Awaiting response.

A response from the Department of Agriculture Grant Application is anticipated on 5/1/2024. Until the status of the Grant money is known, action to expend funds for additional radio advertising, garbage bins, signs, tent and table covers is on hold.

c. SNAP

The process to register into the SNAP program is a multi-step procedure that will take some time. It was the decision of the Committee to begin the leg work and proceed with the process even if it will not be completed in time for the Market this year. It will set the foundation for next year.

Motion E. Gionet second R. Ruppel to tentatively spend an amount not to exceed \$500.00 for signs in the event the Grant does not materialize.

MOTION CARRIED

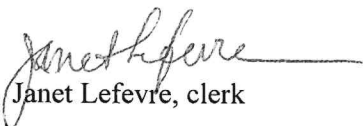
It was suggested that Grant resources and application information be preserved for the future of the Market.

5. New Business

a. Walktober – Discussion of Possible Pop-up market to coordinate with Historic Society.

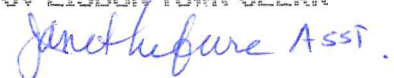
6. Adjournment – Motion E. Gionet second L. Sweet to adjourn at 6:55 p.m.

MOTION CARRIED


Janet Lefevre, clerk

APPROVED: _____
Edward Gionet, Chairman

APR 23 '24 AM 11:33
RCV LISBON TOWN CLERK

 Asst.