

MINUTES
REGULAR MEETING
FARMERS' MARKET COMMITTEE
LISBON TOWN HALL
THURSDAY, FEBRUARY 15, 2024
6:00 P.M.

1. Call to Order: The regular meeting of the Farmers' Market Committee was called to order by Edward Gionet, Chairman, at 6:00 p.m.

MEMBERS PRESENT: Edward Gionet, Laura Sweet, Tanner Wilson

MEMBERS ABSENT: Rich Ruppel

OTHERS PRESENT: Lilly Bazinet, LCS Student Ambassador, Josie Vane, LCS Student Ambassador

2. Reading of previous minutes – Motion made by E. Gionet second by L. Sweet to approve the previous Regular Meeting minutes of January 18, 2024 as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Memo, dated 1/19/2024, from E. Joseph, Clerk to the Boards, re: Additional Student Ambassadors
- b. Application, dated 1/22/2024, from B. Dow, re: Rustic Streats 2024 Farmers Market Vendor Application
- c. Copy, dated 1/26/2024, re: Town of Lisbon, 2024 Holiday Schedule/Office Closings
- d. Memo, re: request for Spring 2024 submissions for Lisbon Quarterly Newsletter
- e. Email, dated 2/1/2024, from A. Hughes, CT Dept. of Agriculture, re: CT Grown Price Cards
- f. Letter, dated 2/2/2024, from S. Jones, Jewett City Savings Bank, re: 2024 Farmers' Market Sponsorship of \$700.00
- g. Copy, from T. Wilson, Secretary, to Finance Committee, re: 2023 Farmer's Market Annual Report
- h. Notice, effective 04/01/2024, re: Foxview Farms insurance renewal
- i. Copy, letter, dated 2/14/2024, from T. Sparkman, First Selectman, re: appointment of C. Jolly to the Farmers' Market Committee for the term 11/21/2023-11/16/2027

4. Bills and Financial Report

- a. Balance in the Farmers' Market account as of 2/15/2024 is \$1,895.82. This does not reflect the \$700.00 sponsorship check from Jewett City Savings Bank.
- b. Items for approval:
Motion made by E. Gionet second by L. Sweet to approve \$220.00 for the purchase of a CT Grown tent.

VOTE: UNANIMOUS, MOTION CARRIED

Motion made by E. Gionet second by L. Sweet to approve up to \$200.00 for additional supplies such as a new tablecloth, wipes, first aid kit and other startup supplies.

VOTE: UNANIMOUS, MOTION CARRIED

Motion made by E. Gionet second by T. Wilson to reimburse L. Sweet \$10.64 for Vista Print design consultant invoice.

VOTE: UNANIMOUS, MOTION CARRIED

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5. Old Business

- a. Location discussion – Chairman Gionet and L. Sweet continue to work with the town planner and the Planning and Zoning Commission on behalf of the Farmers' Market Committee to implement a zone regulation change to section 10.27.2.g "to allow no more than 30% of all vendors, up to a maximum of 5 food trucks, at each Farmers' Market event...".

Motion made by L. Sweet second by T. Wilson to continue to pursue moving the Farmers' Market location from the Lisbon Meadows Barn to the Newent Meeting House Greens.

VOTE: UNANIMOUS, MOTION CARRIED

Chairman Gionet and L. Sweet have discussed this change in location with the Lisbon Historical Society and have received their approval. They have also met with T. Sparkman, First Selectman to review with the Board of Selectmen for permission to present the proposal to the Planning and Zoning Committee. L. Sweet presented this request to the Planning and Zoning Committee on 2/6/2024 and found that the major concern would be for parking. A plan for this as well as a site map will be presented at the next meeting. Additional conversation regarding storage of supplies and if they can be moved from the Barn to closer to the Meeting House Green.

b. Signs

Motion made by E. Gionet second by L. Sweet to approve spending up to \$200.00 for signs advertising the new location and adding Jewett City Savings Bank as a sponsor.

VOTE: UNANIMOUS, MOTION CARRIED

- c. Budget – Chairman Gionet reported that the budget looks good at this time. Discussion about the fee for musicians suggested that \$125.00 per market was a fair price. L. Sweet reported that the Farmers' Market t-shirts are in.
- d. Expenses – discussed under item #4

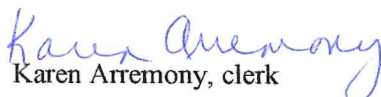
6. New Business

- a. Farmers' Market Nutrition Program (FMNP) – L. Sweet reported that she will be attending this training offered by the CT Dept of Agriculture with R. Ruppel.
- b. Grant training – L. Sweet reported that she has attended a grant training session and learned about a matching fund grant that can be applied for. Any hours worked on Market planning can be tracked for this application.

7. Adjournment – Motion by E. Gionet second by L. Sweet to adjourn at 6:45 p.m.

VOTE: UNANIMOUS, MOTION CARRIED

APPROVED: _____
Edward Gionet, Chairman


Karen Arremony, clerk

FEB 20 '24 AM 10:54
RCV LISBON TOWN CLERK
